

## Google Apps for Education Permission Form

Dear Parents/Guardians,

The Frontier Regional and Union #38 School Districts are proud to offer Google Apps for Education service for students in grades 3<sup>rd</sup> through 12<sup>th</sup>. Google Apps for Education service is entirely online and available 24/7 from any Internet-connected device. The suite of applications allows students to create, edit, collaborate in real-time, peer review, store and share files only between students and teachers within the school district. These applications and associated hardware give teachers more resources to effectively integrate 21<sup>st</sup> century technology in their curriculum.

For students in grades 3 through 6, the school districts require parental/guardian consent to allow their student to participate in the Google Apps for Education service. Students in grades 7 and above may opt out of this service by completing this form and returning the form to the schools' main office. This permission form describes the tools and responsibilities for using these applications. Additional information and FAQ can be found at our website, [www.frsu38.org](http://www.frsu38.org) under *Information Technology* Quick Link.

Google Apps for Education is configured as a self-contained environment maintained by Google and managed by the School District Technology Department. Upon approval, students will receive a Google Apps student account composed of first 3 letters of first name + first 3 letters of last name + last 3 numbers of their SASID. All students from grades 3<sup>rd</sup> to 12<sup>th</sup> will have access to the following applications:

- **Google Drive** - unlimited file storage with a suite of word processing applications including Docs, Sheets, Slides, Forms and Drawings.
- **Calendar** - an individual calendar providing the ability to organize schedules, daily activities, and assignments
- **Sites** - an individual and collaborative website creation tool

The following applications are disabled for all 3<sup>rd</sup> to 6<sup>th</sup> Grade students:

- **Mail** - an individual email platform managed by the Frontier Regional and Union 38 School Districts and enabled for Grades 7 and above.
- **Google Hangout/Talk** - Instant Messaging and Video Teleconferencing tool not enabled for students
- **Google+** - Social Media and additional Collaboration Applications, not enabled for students

### Student Responsibility

Along with opportunity comes responsibility. Student use of Google Apps follows the expectations and disciplinary action outlined in the Districts' Acceptable Use Policy. Although the applications can be accessed outside of school, any use of the account on the FRSU38.org

domain is bound by the same rules and guidelines as use of a student account on the Frontier Regional and Union #38 School Districts network. It must always be used for educational purposes just as if the student were in school.

### **School Responsibility**

Google Apps student accounts created by the school district will be managed based on parent permission and requirements for use in classes. Internet safety education will be included as part of introducing new web based tools. In school, teacher supervision and website content filters are used to prevent access to inappropriate content and to ensure that student use of digital tools follows the District Acceptable Use Policy referenced above.

### **Parent/Guardian Responsibility**

Parents assume responsibility for the supervision of Internet use outside of school. Parents are encouraged to discuss family rules and expectations for using Internet based tools, including Google Apps for Education. Parents are encouraged to report any evidence of cyberbullying or other inappropriate use to school administrators.

By signing below, I confirm that I have read and understand the information contained in this consent/permission form and agree to the following:

Under FERPA, a student's education records are protected from disclosure to third parties. I understand that my student's educational work stored in Google Apps for Education may be accessible to someone other than my student and the Frontier Regional and Union #38 School District by virtue of this online environment. My signature below confirms my consent to allow my student's educational work to be stored by Google.

I understand that by participating in Google Apps for Education, information about my child will be collected and stored electronically. I have read the privacy policies associated with use of Google Apps for Education (<http://www.google.com/a/help/intl/en/edu/privacy.html>). This one-time consent/permission form will remain in effect while the student remains a student of Frontier Regional and Union #38 School Districts, unless I withdraw my consent. I understand that

YES, I give permission for my child to be assigned a full Frontier Regional and Union #38 School Districts Google Apps for Education account. This means my child will receive an account with access to Google Drive Applications, Calendar, and Sites.

NO, I do not give permission for my child to be assigned a full Frontier Regional and Union #38 School Districts Google Apps for Education account. This means my child will NOT receive an account or access to Google Drive, Calendar, and Sites.

Student Name: (Print)

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Grade:

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Parent/Guardian Signature:

Date:

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