Application for Use of Facility

It shall be the general policy of the Deerfield School Committee to permit the use of the school building facility by profit groups and Deerfield residents for private functions as subject to our fee schedule and for non-profit groups for educational, recreational and civic purposes. School functions will have priority.

Name of Organization: ________________________________________________________

Representative Making Application: ______________________________________________

Area(s) desired _________________________________________________________________

Day & Date: ___________________________________________________________________

Times Required ________________________________________________________________

Please check one: ______ Profit _______ Non-Profit

It is understood that any group using the building is expected to return the area used to “as found” condition and that the group will be held accountable for any damages incurred during the time of use and/or custodial fee for cleanup.

Indemnification Statement: I understand that the Deerfield Elementary School does not provide accident or hospitalization insurance for any program participants. I also understand that all participants are strongly advised to have adequate personal coverage and that participation in all activities shall be at my own risk. I have read the above statement.

Print Name: __________________________________________________________ Signature: _______________________

Date: ______________ Address: __________________________________________________

Email: __________________________

Phone: __________________________ Fax: __________________________

Office Use Only - Charges for Use of Facility

Estimated Fee: $________________ Custodian Fee: $________________

Principal’s Approval: __________________________________________________________

Special Conditions or Comments:

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