

Sunderland School Committee Meeting
Sunderland Elementary School
Tuesday, November 15, 2016

MINUTES

Present: Douglas Fulton, Gregory Gottschalk, Keith McFarland and Maisie Shaw;
Principal Ben Barshefsky; Early Childhood Director Kim McCarthy; and
Superintendent Lynn Carey

Absent: Michelle Tomlinson, Business Manager Patricia Cavanaugh

Chair Doug Fulton called the meeting to order at 6:04 pm.

On a motion from Maisie Shaw, and a second from Greg Gottschalk, the Minutes of October 6, 2016 were approved 3-0-1.

Superintendent Carey presented the Financial Statement. There were 6 warrants for a total of \$69,992.65.

There was no Public Comment.

There was no Unfinished Business.

Under New Business, the following items were discussed:

a. Funding for Early Childhood Position - Kim McCarthy discussed the importance of early intervention of our youngest students. This year we have 27 students in the Pre-K program. We hired a half day teacher in September to help cover the numbers of students, however, the needs continue to increase with new families wanting to join our program. We currently have 8 students who need intensive intervention and we would like to insure the capacity to have them full day. To meet the need, we are asking the committee to allow us to increase the second teacher's hours from half day to full day. Dr. Carey discussed how we can fund the position for the remainder of this school year within the current budget. On a motion from Keith McFarland, and a second from Greg Gottschalk, motion to transfer \$12,580 from Electricity account to Early Childhood Teacher line was approved 4-0-0.

b. 2016-2017 School Improvement Plan - Principal Barshefsky presented the Sunderland Elementary School Improvement Plan for 2016-2017. The plan includes reinforcing and expanding the concept of school community, collaboration between school and community, increasing "green" awareness, enhancing the physical environment of the school, anti-bullying training, enriching our technology, and increasing our STEM curriculum. Keith asked if we could provide a report on the preparations and procedures the bus drivers go through daily before the bus is put into service and what procedures they use when students enter and exit the bus. Dr. Carey said she would have a report next month from Mr. Grybko. On a motion from Doug Fulton, and a second from Maisie

Shaw, the 2016-2017 Sunderland Elementary School Improvement Plan was approved 4-0-0.

c. FY18 Budget Calendar – We tabled the discussion to confirm the Budget Calendar dates until the December meeting.

Under Reports, Principal Barshefsky spoke to the Veteran’s Day ceremony held last Thursday, the Berkshire Hills Performance Troupe performance for the students, the district professional development in differentiation training which includes peer coaching and upcoming events at Sunderland Elementary School.

Superintendent Carey presented the Superintendent’s Report. She spoke to her attendance at the MASCC/MASS Annual Joint Conference, MCAS 2 Assessment this coming spring and the Massachusetts Rural School Coalition.

On a Motion from Greg Gottschalk, and a second from Keith McFarland, the meeting was adjourned at 7:33 pm. Approved 4-0-0.

Respectfully submitted,

Lynn M. Carey, Ed.D.
Superintendent of Schools

Summary of Documents Presented:

1. Minutes of October 6, 2016
2. Monthly Financial Report
3. 2016-2017 School Improvement Plan
4. FY18 Budget Calendar
5. Principal’s Report
6. Superintendent’s Report
7. Employment List
8. Monthly Enrollment